



RISK ASSESSMENT

ID NUMBER:	DESCRIPTION:	DOC NO:	COMPANY ID:	REVISION:	VALID FROM:	NEXT REVIEW:	STATUS:
1081	COVID-19 - Disease and virus control	GRA050	CMP001	1	27/05/2020		Completed
DESCRIPTION:		RA TYPE:	AUTHOR:	LOCATION ID:		SUB LOCATION ID:	
Mitigation of the transmission of COVID-19 virus between employees of the company, whilst considering family members and members of the general public, contractors and customers. Note: all foreign and unnecessary UK travel has now been stopped, in compliance with the recommendations of UK Government advice. Visits and visitors to the sites are now restricted and require prior notice.		General Risk Assessment	HSE Manager	CMP-Cramlington			
		APPROVED BY:	APPROVAL DATE:	RISK POTENTIAL(Max):		RESIDUAL RISK(Max):	
		BE Group HSE Lead	26/05/2020	12		4	

HAZARD ID:	HAZARD DESCRIPTION:	ASSESSMENT OF RISK:	RISK POTENTIAL:	CONTROL MEASURE:	MEASURE DESCRIPTION:	RECOMMENDATIONS:*	RESIDUAL RISK:
46	COVID-19 - Suspected case on site	Possible spread or transmission of virus, via airborne droplets, coughing and sneezing, or touch point cross contamination	12	Home working	Isolation as per PHE recommendations for 14 days for those that might have been in contact with the symptomatic person	3. Social Distancing in the COVID-19 R.A. Overview (GRA051)	3
				Personal hygiene	Electronic versions and hard-copy posters are to be displayed across the business	1. Hand Washing in the COVID-19 R.A. Overview (GRA051)	
				Clean exposed areas	Anti-bacterial, disinfectant, alcohol wipes are to be used to clean any shared surfaces	2. Cleaning in the COVID-19 R.A. Overview (GRA051)	
				Consult with onsite union officials	Copies and minutes of meetings and actions to be retained in the company ERP System and published to the CRT members		
47	COVID-19 - Confirmed case on site	Possible spread or transmission of virus, via airborne droplets, coughing and sneezing, or touch points cross contamination	12	Home working	Isolation as per PHE recommendations for 14 days for those that might have been in contact with the symptomatic person	3. Social Distancing in the COVID-19 R.A. Overview (GRA051)	4
				Clean exposed areas	Anti-bacterial, disinfectant, alcohol wipes are to be used to clean any shared surfaces	2. Cleaning in the COVID-19 R.A. Overview (GRA051)	
				Consult with onsite union officials	Copies and minutes of meetings and actions to be retained in the company ERP System and published to the CRT members		



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48	COVID-19 - Confirmed case in the family	Secondary transmission from family member via carer, to CMP employees	8	Return to work interview	All employees that have been absent, or declared that they have been self-isolating, must be questioned by the line manager upon returning to work to ensure that the correct period of time has lapsed	3. Social Distancing in the COVID-19 R.A. Overview (GRA051)	3
				Isolation as per PHE recommendations	Employees reporting that family members are symptomatic are to be encouraged to self-isolate until such time that the symptoms have subsided, or they have been instructed by medical services to return to work		
49	COVID-19 - Accidental cross contamination of onsite work force	Transmission by the sharing of tooling equipment or through close proximity in public areas	12	Hand sanitizer alcohol gel dispensers	Located at main entrances and high traffic routes	1. Hand Washing in the COVID-19 R.A. Overview (GRA051)	2
				Clean exposed areas	Enhanced cleaning of public contact points and facilities is being undertaken in all areas and a check sheet has been put in place to verify that it has been carried out twice daily.	2. Cleaning in the COVID-19 R.A. Overview (GRA051)	
				Social distancing	Workstations are to be relocated to 3 metres apart, so far as is practicable, or 2 metres apart as a minimum.	3. Social Distancing in the COVID-19 R.A. Overview (GRA051)	
				Reducing contact point transmission	Tooling, work equipment and control panels that are shared are to be wiped with alcohol or disinfectant wipes prior to use	2. Cleaning in the COVID-19 R.A. Overview (GRA051)	
				Personal hygiene	Encourage employees to wash hands with soap frequently and use hand sanitizer when possible following guidance, media, etc.	1. Hand Washing in the COVID-19 R.A. Overview (GRA051)	
				Home working	Employees that can work at home, have been given the necessary equipment	3. Social Distancing in the COVID-19 R.A. Overview (GRA051)	
50	COVID-19 - Exposure to vulnerable employees	Employees that have complicated underlying medical conditions	12	Information, instructions and training	Information has been given to employees, with such conditions, via PHE, to shield at home for 12 weeks	Section 2.3 of working safely in our offices & factories during Covid-19	2



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51	COVID-19 - Exposure by third party	Transmission by close contact or proximity to non-company persons	8	Social distancing	External visitors, including delivery drivers, must follow the company COVID-19 Policy and procedures	3. Social Distancing in the COVID-19 R.A. Overview (GRA051) and COVID-19 British Engines Policy (CMP-BGP-002)	3
				Information, instructions and training	External visitors must undertake induction training	COVID-19 Self- declaration for visitors and contractors (CMP-COV-0016)	

*NB: Recommendations column refers to further level of detail contained in CMP internal documentation



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PARTIES AT POTENTIAL RISK:	APPLICABLE SOPs/POLICIES:	TITLE	LINKED SERIAL OBJECTS:
Visitors	CMP-COV-0005	Keep your distance poster (CMP)	
Contractors	GRA051	COVID-19 Risk Assessment (High Level Overview)	
Employees	CMP-COV-0006	Stop one way system (CMP)	
Pregnant or Nursing Females	CMP-COV-0007	Think do we need this meeting (CMP)	
Young Workers	HSE-I005	Health Safety and Environmental Induction Presentation	
	CMP-COV-0002	Virus prevention poster	
	CMP-COV-0003	Communal equipment poster (CMP)	
	CMP-COV-0013	Protect-your-Loved-Ones - Media poster	
	CMP-COV-0001	20 seconds could save your life poster	
	CMP-COV-0008	Hands Look Clean poster	
	CMP-COV-0012	Hands-Look-Clean - media poster	
	CMP-COV-0014	Stay-Safe-at-Distance - Media Poster	
	CMP-COV-0009	Protect your Loved Ones poster	
	CMP-COV-0010	Stay Safe with Distance poster	
	CMP-COV-0016	COVID-19 - Site Visitors Declaration	
	CMP-COV-0015	Stay-Safe-with-Distance - Media poster	
	CMP-BGP-002	British Engines COVID-19 Safe Working Policy	
	CMP-COV-0004	COVID-19 compliance poster CMP - Signed	
	CMP-COV-0011	The maximum number poster (CMP)	
	GRA050-F	GRA050-F - CMP Products Factory COVID-19 Checklist	
	GRA050-O	GRA050-O - CMP Products Office COVID-19 Checklist	